

## Executive Committee Meeting Minutes

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**Date of meeting: October 9, 2008 at 6:00PM**

**Location: Office of RPA Landscape Architecture, Inc.**

**Attendees:** Mike Duran, Ellis Antunez, Tammi Gaudet, Steve Weaver, Tracy Arnold, Amie Wojtech, Marc Chapelle

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### 1. CALL TO ORDER

- A. Quorum established at 6:03 PM
- B. Approval of October 9, 2008 Agenda: Motion Ellis, Second Tammi
- C. Review Action Items:
  - 1. Account Balance: (Tammi) \$2,253.14 + (\$1700) LARE Course fees = \$3953.14
  - 2. LARE Course Section "C": (Tammi) Joshua Rowland has not responded to attempts to contact
  - 3. Corrections to newsletter: (Mike) corrections were made
  - 4. NASLA Awards: (Mike) Stan Southwick has agreed to conduct and facilitate ASLA awards with the assistance of Richard McCreedy.
  - 5. Proposed Schedule for ASLA Awards: (Tammi) Schedule was sent to Ex Comm on Aug 13 & Sept 7
- D. Approval of September 4, 2008 Meeting Minutes: Motion Tammi, Second Ellis.

### 2. NEW BUSINESS

- A. Desert Green: Vote on list of Nominees
  - 1. Doug Bennett
  - 2. Joe Fortier
  - 3. Angela O'Callaghan
  - 4. Alan Paulson
  - 5. Norm Schilling

Angela O'Callaghan nominated (Tammi), seconded (Amie). Angela O'Callaghan will receive Desert Green Award. Tracy will contact Helen to order trophy.
- B. Student Chapter News: (Samantha) None at this time.
- C. Trustee News: (Ellis)
  - 1. CIP and CPC funding:
    - a. Funds allocated to the CIP will be temporarily moved over to the CPC account to assist the chapters in paying for the travel and stay of the President-elects to the annual meeting. As the CPC has not generated interest among most chapters it was agreed, with the Chapter Presidents approval, to use those funds to offset the reimbursement to the President-elect from each chapter that participates. This is only temporary as funds will be allocated to the CIP when the budget downturn is over. The BOT will visit this each year during the budget process.
  - 2. Growing the profession:
    - a. Ellis will send information to Executive Committee.
  - 3. How can the chapter help to make the Landscape Architecture more visible:
    - a. Executive Committee to brainstorm via email this topic.
  - 4. Licensure advocacy pledge:

- a. Vermont still has no Practice or Title law
- b. Kentucky Board of Engineers is lobbying to eliminate Landscape Architecture as a profession.

Provide the ability for all chapters to send money to both Kentucky and Vermont to help with lobbying and advocacy in those states via email and at national website.

- 5. Chapter LACES credentials
  - a. Possible good source of revenue.
  - b. Utah is having annual meeting and would like attendees from Nevada.
  - c. Tammi and Mike to check into continuing education credits
  - d. Continue to explore Nevada as a resource for Western United States destination for continuing education credits.

D. Northern Section News: (Marc)

- 1. August meeting went well with good attendance; September meeting was in member's home & studio with poor attendance.
- 2. Finances: No large expenditures, and none foreseen in the near future. Former chair committed to partially sponsor UNLV student(s) to LaBash in '09 from '08 NV chapter dues to be forwarded from southern NV office.
- 3. Northern section discussed the increase in PR/News releases to further the NV President's goal of higher visibility for the local profession. Media contact list to be prepared.
- 4. Reno's Builders Association of Northern Nevada (BANN) had a "table top night" which was promoted amongst the local members. A mini-trade show of local suppliers and building trade associates.
- 5. BANN & Carson City's BAWN (Builders Assn. of Western NV) have produced a "Sierra Green" environmental construction guideline, similar to LEED certification. Doc. posted at their website: [Thebuilders.com](http://Thebuilders.com)
- 6. We will get the word out in the Northern section regarding the Nevada LA award flyer, sent out previously.
- 7. October meeting will be held 10/16, sponsored by Andrew Bolt/ET Water Systems, of Corte Madera, CA. ([ETWater.com](http://ETWater.com))

E. Secretary / Treasurer Report: (Tracy) Nothing at this time.

F. Immediate Past President Report: (Tammi)

- 1. LARE Course Update:
  - a. Jerry Hastings fee is approximately \$3500; total income is \$5,175
  - b. Coordination for course is complete.
  - c. Course will be held October 17-19, 2008
- 2. Pink Flamingo Update:
  - a. Invitations are the immediate priority
  - b. Arrangements will be finalized in the next couple of weeks
  - c. Maps will be included in this year's invitations
  - d. Balance remaining to LVSP = \$525; balance due Oct 12
  - e. Final menu due on Nov 16
  - f. Balance remaining to WP Catering = \$4,930.55 + any add ons; balance due on Dec 1
  - g. Total number of guests due on Dec 1

G. President Elect Report: (Amie)

- 1. Please note Amie's new email address: [Amie.Wojtech@cityofhenderson.com](mailto:Amie.Wojtech@cityofhenderson.com).
- 2. NASLA Wine Tasting and Art Auction
  - a. 29 people RSVP'd
  - b. Auction items are being received

- c. Souvenir wine glasses arrive on October 17.
- 3. CPC Recap: Amie will email notes for review

H. President Report: (Mike)

- 1. 2008-2009 Budget:
  - a. Mike will send draft budget out via email for comment and review.
- 2. Wrap Up/ Miscellaneous:
  - a. Fellow nominations
  - b. Amie will be taking over newsletter in November