

Executive Committee Meeting Minutes

Date of Meeting: Friday, December 11, 2:00 p.m. – 3:00 p.m.

Location: UNLV School of Architecture Office Conference Room

Attendees: Ellis Antunez, Caryl Davies, Mike Duran, Dan Kovach, Amie Wojtech

1. CALL TO ORDER
 - a. Quorum established and meeting called to order at 2:04 p.m.
 - b. Approval of October Agenda: Motion Caryl, second Mike
2. PUBLIC INPUT
 - a. No attendees from the public present
3. RECORD KEEPING
 - a. Account Balance as of December 11, 2009 is \$2,886.58 but we have yet to receive Creative Play's sponsorship money from the Pink Flamingo and Executive Director will need to be paid for the month.
4. CONTINUING BUSINESS
 - a. **Northern Section Update:** Dan K. sent out an email for a December meeting. They were not sure if there would be a meeting in December for the Northern Section. Dan would like to get a list of ASLA members located in the north.
 - b. **Trustee Update:**
 - i. Ellis mentioned that for the Landscape Architecture Awards next year maybe a "cap" on the number of winning projects gets implemented since we spent more on the awards from last year.
 - ii. Ellis said there was a conference call on December 10 for Trustees to participate in. The highlights from the call were:
 1. Landscape Architecture Magazine (LAM): new policies are being implemented with regards to submitting articles.
 2. LAM is currently looking for a new editor
 3. ASLA National ended the year barely in the black. They are looking at going online with LAM as a measure to cut down expenses. Ellis mentioned that it is anywhere from \$10,000 a month to produce the magazine.
 - c. **Vice President Update:**
 - i. Lunch Speakers: The speaker for June is SNWA however, Pat Mulroy was unable to speak so Caryl is working with them to have another speak and at this point it looks like Doug Bennett will be the speaker. It was decided his topic will be an update on current water resources and impact on Las Vegas.
 - ii. Caryl is always looking for suggestions for speakers. Caryl should contact Erin Reisweg if she hasn't heard from her already because she had three ideas for speakers.
 - iii. Mike will provide Caryl with information from a lecture he attended regarding design. The meeting was called "Design is Activism".
 - d. **President Update:**

- i. LABASH: Amie mentioned that she was planning on donating money to the event and wanted to make sure the ExCom was comfortable with her submitting on behalf of NASLA. Mike recommended that we should provide a link for sponsorship on the home page of the NASLA website allowing others to participate rather than one person taking on the financial responsibility and donating on behalf of NASLA. We should also point it out to the Chapter that there are opportunities to sponsor.
 - ii. Monthly Luncheon: Amie asked if it would be okay to change the date of the March luncheon to accommodate Gary Scott as he will be a speaker at LABASH. There are no concerns with changing the date and Amie will contact Barbara Drobins to finalize the plans.
 - iii. Strategic Plan: The committee met on December 3. Goals were developed and the group is individually working on strategies which will be ready to be presented to the ExCom during the retreat as a topic of discussion. The strategies will be in draft form.
 - iv. PF/Annual Awards Summary: The event was well received although there have been some comments to the awards presentation. The survey will go out for the Chapter to provide comments.
 - v. January Retreat: The purpose of the retreat is to develop a “game plan” to work on for the year. If there is a topic to be brought up during the retreat please provide that information to Amie no later than January 4, 2010.
 - vi. LARE Workshops:
 - 1. Ray Freeman sent an email to Amie requesting that we advertise for his LARE workshop he is holding in January. The workshop covers sections A, B & D. The ExCom did not see an issue with posting the information on the website. Amie will have the information uploaded.
 - 2. The LARE Workshop that was held for Sections C & E ended up costing the Chapter approximately \$67. Amie mentioned that she is not concerned as long as the Chapter is breaking even. This is a great resource for the Chapter and those emerging professionals. Mike suggested we start advertising on Land8Lounge because it is felt that we haven’t advertised enough in the past.
 - vii. Chapter Mixer: The mixer will be held at The Bar (where retreat is located) after the retreat on January 8, 2010. Ellis and Dan will be down here for it and it is seen as an opportunity to meet the ExCom and answer questions about membership. If you know of someone who is not a member, bring them along.
5. NEXT MEETING & ADJOURNMENT
- a. The next meeting will be held on Friday, January 8, 2010 from 9:00 a.m. – 3:00 p.m.
 - b. Motion to adjourn was made by Mike, Second by Caryl. The meeting was adjourned at 2:45 p.m.
6. ACTION ITEMS
- a. Amie: get list to Dan of members
 - b. Mike: get Caryl information on “Design is Activism” lecture **-done**
 - c. Amie: get a link on home page of website for LABASH - **done**
 - d. All: provide Caryl with suggestions for speakers